



# WEST BATON ROUGE PARISH

## REVENUE DEPARTMENT

POST OFFICE BOX 86  
PORT ALLEN, LOUISIANA 70767

MELANIE M DAVID  
DIRECTOR

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### HOTEL-MOTEL OCCUPANCY TAX REPORT

NAME: \_\_\_\_\_ ACCT# \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

FOR THE MONTH OF: \_\_\_\_\_

- 
1. GROSS RENTALS DURING THE PERIOD \_\_\_\_\_
  2. ALLOWABLE DEDUCTIONS (DESCRIBE)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 TOTAL DEDUCTION = \_\_\_\_\_
  3. AMOUNT TAXABLE (ITEM 1 LESS ITEM 2) \_\_\_\_\_
  4. TAX DUE @ 4% (OF ITEM 3 AMOUNT) \_\_\_\_\_
  5. PENALTY @ 5% PER MONTH (OF ITEM 4 AMOUNT) \_\_\_\_\_
  6. INTEREST @ 1% PER MONTH (OF ITEM 4 AMOUNT) \_\_\_\_\_
  7. TOTAL ( TAX + INTEREST + PENALTY) \_\_\_\_\_

CHECK # \_\_\_\_\_ REMITTANCE ATTACHED \$ \_\_\_\_\_

MAKE PAYABLE TO : WBR Revenue Department

*I declare under penalties for filing false reports that this return has been examined by me and to the best of my knowledge and belief is a true, correct and complete report. If a person other than the taxpayer prepares the return, his declaration is based on all the information relating to matters required in the return of which he has any knowledge.*

\_\_\_\_\_  
SIGN HERE

\_\_\_\_\_  
PRINT NAME HERE

\_\_\_\_\_  
DATE

*NOTE: This return is due on the first day of the month following the period shown above and becomes delinquent if transmitted and paid after the 20th of the month. If transmitted by mail, must be postmarked no later than the 20th day of said month to be considered timely filed, unless the 20th falls on a weekend or legal holiday. In such cases, transmittal on the next business day will be considered timely filing.*