

**WEST BATON ROUGE PARISH FIRE PROTECTION DISTRICT NO. 1
BOARD OF COMMISSIONERS/REGULAR MEETING
WEST BATON ROUGE PARISH GOVERNMENTAL BUILDING
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA
OCTOBER 11, 2018
5:15PM**

The West Baton Rouge Parish Council met as the WBR Parish Fire Protection District No. 1 Board of Commissioners on October 11, 2018 and the meeting was called to order at 5:15pm by Board Chairman Gary Spillman.

LOG ATTENDANCE

The following members were recorded by the system as being present:

Messrs. Gary Spillman, Edward G. "Bob" Robertson, Phil Porto Jr., Ricky Loupe, Kirk Allain, Barry Huggins, Chris "Fish" Kershaw, and Ms. Charlene Gordon

Absent: Ms. Naomi Fair.

Also present were Mr. Riley Berthelot, Parish President, Mr. Kenny Hunts, Fire Chief, and Ms. Michelle Tullier, Clerk of Board.

APPROVAL OF MINUTES

A motion was made by Mr. Chris Kershaw seconded by Ms. Charlene Gordon to approve the meeting minutes of July 26, 2018. There was no discussion at this time.

The vote was as follows:

YEAS: 8 (Gordon, Spillman, Porto, Robertson, Kershaw, Loupe, Allain, Huggins)
NAYS: 0 (None)
ABSENT: 1 (Fair)
ABSTAIN: 0 (None)

As a result of the votes the motion was adopted.

CONSIDER ANY AMENDMENTS TO THE AGENDA

There were no items to consider.

CONSIDER PAY INCREASE FOR FIRE DISTRICT EMPLOYEES

Chairman Spillman explained when raises were given by the Council earlier this year, the Fire Department was inadvertently not included, therefore there is a request to give the Fire District fulltime employees a "one step" (two percent) increase, the Chairman noted that they have already received a two percent longevity increase earlier this year. This increase will take effect on the next pay period.

There were no questions or comments at this time.

A motion was made by Mr. Barry Huggins, seconded by Mr. Chris Kershaw to approve the "one step" (two percent) increase for all fulltime Fire District Employees, starting with the next pay period.

The vote was as follows:

YEAS: 8 (Gordon, Spillman, Porto, Robertson, Kershaw, Loupe, Allain, Huggins)
NAYS: 0 (None)
ABSENT: 1 (Fair)
ABSTAIN: 0 (None)

As a result of the votes the motion was adopted.

RESOLUTIONS

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Adoption of the Fire District Vehicle Policy

Chief Hunts was recognized and explained the need for this Vehicle Policy to be implemented. There were no questions or comments at this time.

A motion was made by Mr. Ricky Loupe, seconded by Mr. Kirk Allain to approve the Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Adoption of the Fire District Vehicle Policy.

The vote was as follows:

YEAS: 8 (Gordon, Spillman, Porto, Robertson, Kershaw, Loupe, Allain, Huggins)

NAYS: 0 (None)

ABSENT: 1 (Fair)

ABSTAIN: 0 (None)

As a result of the votes the motion was adopted.

Resolution F2018-005 can be found at the end of these minutes.

FIRE CHIEF REPORT

Blood Drive for WBR First Responders

Fire Prevention Month Activities

Fire Act Grant

Hydrant Testing will start Oct 22nd

Preplans

Hurricane Michael

Training-CPR-EMR-Recruit

LSU Training Schedule for 2019

Settlement of crash on Rosedale Rd and 415

Calls for the Month

18- Fires

187- Non Fires

205 – Total

There were a few questions for Chief Hunts.

PUBLIC COMMENTS

There were no comments at this time.

ADJOURN

There being no further business on the agenda, a motion to adjourn was made by Chairman Gary Spillman and adopted by acclamation at 5:28pm.



Gary M. Spillman, Board Chairman



Michelle Tullier, Clerk of Board

RESOLUTION F2018-005

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Adoption of the Fire District Vehicle Policy

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure for the use of Fire District vehicles, thereby the District will adopt the Fire District Vehicle Policy attached hereto and identified as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC adopts the Fire District Vehicle Policy for District No. 1.
2. The BOC declares this policy to be effective upon adoption.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

THE FOREGOING RESOLUTION WAS CONSIDERED, AND, AFTER PUBLIC DISCUSSION, A MOTION TO APPROVE WAS MADE BY COMMISSIONER RICKY LOUPE, WHICH WAS SECONDED BY COMMISSIONER KIRK ALLAIN.

The Vote Thereon Was As Follows:

YEAS: 8 (Gordon, Allain, Kershaw, Spillman, Huggins, Loupe, Porto, Robertson)
NAYS: 0 (None)
ABSTAIN: 0 (None)
ABSENT: 1 (Fair)

AND the resolution was declared adopted on this **11th Day of October, 2018**.

CERTIFICATE

I Michelle Tullier **HEREBY CERTIFY** that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District’s governing authority, at a regular meeting called and held in accordance with law at the District’s office at 880 n. Alexander Ave. Port Allen, Louisiana, on the 11th day of October, 2018.


Clerk, Board of Commissioners
West Baton Rouge Fire Protection District No. 1