

**WEST BATON ROUGE PARISH FIRE PROTECTION DISTRICT NO. 1
BOARD OF COMMISSIONERS
WEST BATON ROUGE PARISH COUNCIL
GOVERNMENTAL BUILDING
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA
JUNE 23, 2016**

The West Baton Rouge Parish Council met as the WBR Parish Fire Protection District No. 1 Board of Commissioners on June 23, 2016 and the meeting was called to order at 8:25pm by Board Chairman Gary Spillman.

Roll-Call Pro System recorded the following members as being present:

Messrs. Chris "Fish" Kershaw, Barry Hughhins, Gary Spillman, Edward G. "Bob" Robertson, Phil Porto Jr., Ricky Loupe, Kirk Allain, and Ms. Charlene Gordon

Absent: Ms. Naomi Fair

Also present were Mr. Riley Berthelot, Parish President and Ms. Michelle Tullier, Clerk of Board.

Under item #3 Approval of Minutes, a motion was made by Mr. Barry Hughhins, seconded by Mr. Kirk Allain to approve the meeting minutes of May 26, 2016. There was no discussion at this time.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Allain, Hughhins, Porto, Robertson, Loupe, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted

Chairman Spillman moved on to item #4 Consider any Amendments to the Agenda, there was the following item to consider: Resolution to Approve Equipment as Surplus

A motion was made by Mr. Barry Hughhins, seconded by Mr. Chris Kershaw to amend tonight's agenda to include the aforementioned item.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Allain, Hughhins, Porto, Robertson, Loupe, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted and the agenda therefore amended.

Chairman Spillman moved on to the next item on the agenda, Item #5 Resolutions, specifically item#5a) BOC Resolution – 2014 & 2015 Year End Budget Adjustments, Chairman Spillman explained this Resolution was in support of the Ordinance passed at the previous council meeting regarding the Year End Budget adjustments for 2014 & 2015 as explained previously by Mr. Phillip Bourgoyne.

A motion was made by Mr. Barry Hughhins, seconded by Mr. Chris Kershaw to amend adopt the aforementioned resolution in support of the 2014 & 2015 Year End Budget Adjustments requested.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Allain, Hughhins, Porto, Robertson, Loupe, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

Resolution 2016-003 can be found at the end of these minutes

Chairman Spillman moved on to item #5b) Resolution to Approve Equipment as Surplus, Chief Hunts was recognized and explained this was a unit in Lobdell that has various mechanical issues and he is asking that this 1989 Ford Super Duty: VIN 2FDLF47M5LCA12309 be considered as surplus.

A motion was made by Mr. Phil Porto, seconded by Mr. Chris Kershaw to approve the aforementioned item as surplus.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Allain, Hughhins, Porto, Robertson, Loupe, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

Resolution 2016-004 can be found at the end of these minutes

Fire Chief Kenny Hunts was recognized under item #6 Fire Chief Report and covered the following items:

Driver Training

Pump Testing Completed- No Failures

Maintenance on Trucks completed

Fire Station Building in Addis, moving along

Hurricane Planning

Active Shooter – start training July 6

Surplus of Vehicles

Upgrades to computers

Fire Prevention Bureau status

Civil Service Progress

Hiring Attorney for Civil Service Board

Calls for the month 213 – 29 Fires

Mr. Mark Waniewski, was recognized and explained the Civil Service Board is close to being complete with Classification Plan adoptions, and have also made a request for legal counsel, just for the Civil Service Board. Once this is done the governing authority by law must fulfill that request, this money is already in the budget, we are also requesting legal counsel for disciplinary actions to assist the fire department at the recommendation of the Board. Mr. Waniewski stressed that the Fire Board is the governing authority, if you are approached and asked for comments of anyone under investigation, please make sure to respond with no comment until the process is complete.

Mr. Kershaw questioned how the Fire Board would even know about the 60 days if someone is under investigation when this is not brought in front of the Fire Board? Per Mr. Waniewski, you may not, but this is just standard information for all governing authorities with appeals or investigations.

President Berthelot was recognized and explained to the Board that administration is in the process of hiring a person to work as the Civil Service Board Secretary and part time in administration, he noted that salary will be picked up out of the general fund for now, and in closing he advised this advertising would start next week.

Chairman Spillman moved on to item #8 Public Comments, there were no public comments at this time.

There being no further business on the agenda, a motion to adjourn was made by Ms. Charlene Gordon and adopted by acclamation at 8:45pm.



Gary M. Spillman, Board Chairman



Michelle Tullier, Clerk of Board

The following resolution was offered by Mr. Barry Huggins, seconded by Mr. Chris Kershaw.

Resolution No.: 2016-003:

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Approval to adopt the year-end Adjustments to an Operating Budget of Revenues for 2014 and 2015 for Fire Protection District No. 1

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the adoption of West Baton Rouge Parish Council Ordinance relating to the 2014 and 2015 adjusted operating budget of revenues and expenditures for District No. 1.;

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC wishes to adopt West Baton Rouge Parish Council Ordinance relating to the 2014 and 2015 adjusted operating budget of revenues and expenditures for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution, those prior resolutions and actions are superseded by this Resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Spillman, Porto, Huggins, Robertson, Loupe, Ms. Gordon, Mr. Allain)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District’s governing authority, at a regular meeting called and held in accordance with law at the District’s offices at Port Allen, Louisiana, on the 23rd day of June, 2016.

THUS DONE AND SIGNED at Port Allen, Louisiana, this 23rd day of June, 2016.



Gary M. Spillman, Board Chairman



Michelle Tullier, Clerk of Board

The following Resolution was offered by Mr. Phil Porto, seconded by Mr. Chris Kershaw.

Resolution No.: 2016-004:

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Approval to Surplus Equipment for District No. 1

WHEREAS, a quorum of the Board of Commissioners ("BOC") of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the surplus of equipment in compliance with Louisiana Revised Statutes for District No, 1;

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC wishes surplus equipment for District No. 1.
2. Surplus Equipment: 1989 Ford Super Duty: VIN 2FDLF47M5LCA12309
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Huggins, Spillman, Robertson, Loupe, Ms. Gordon, Mr. Allain)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Port Allen, Louisiana, on the 23rd day of June, 2016.

THUS DONE AND SIGNED at Port Allen, Louisiana, this 23rd day of June, 2016.



Gary M. Spillman, Board Chairman



Michelle Tullier, Clerk of Board