

**WEST BATON ROUGE PARISH FIRE PROTECTION DISTRICT NO. 1
BOARD OF COMMISSIONERS – AUGUST 27, 2015
WEST BATON ROUGE PARISH COUNCIL
GOVERNMENTAL BUILDING
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA**

The West Baton Rouge Parish Council met as the WBR Parish Fire Protection District No. 1 Board of Commissioners on August 27, 2015 and the meeting was called to order at 7:00pm by Board Chairman Gary Spillman.

Roll-Call Pro System recorded the following members as being present:

Messrs. Chris “Fish” Kershaw, Phil Porto Jr., Barry Huggins, Gary Spillman, Edward G. “Bob” Robertson, Messrs. Ricky Loupe, Randal Mouch & Ms. Naomi Fair

Absent: Ms. Charlene Gordon

Also present were Riley Berthelot, Parish President, Phillip Bourgoyne, Director of Finance and Michelle Tullier, Clerk of Board.

Under item #3 Approval of Minutes, a motion was made by Mr. Randal Mouch, seconded by Mr. Chris Kershaw to approve the meeting minutes of July 23, 2015. There was no further discussion at this time.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

Chairman Spillman moved on to item #4 Consider any Amendments to the Agenda, there were none at this time.

Chairman Spillman moved on to the next item on the agenda, item# 5 Resolutions, a) 2015-018: BOC Resolution – 2014 Year End Budget Adjustments, Mr. Phillip Bourgoyne was recognized and explained this resolution was to reaffirm the vote of the council on budget adjustments approved on August 13, 2015, Ordinance 23 of 2015. There were no questions for Mr. Bourgoyne at this time.

A motion to approve said resolution was made by Mr. Barry Huggins, seconded by Mr. Phil Porto.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

Said Resolution 2015-018 appears at the end of these minutes.

Mr. Bourgoyne was once again recognized under Item #5b) 2015-019: BOC Resolution – 2015 Adjusted Operating Budget, and explained this resolution was to reaffirm the vote of the council on budget adjustments approved on August 13, 2015, Ordinance 24 of 2015. There were no questions for Mr. Bourgoyne at this time.

A motion to approve said resolution was made by Mr. Chris Kershaw, seconded by Mr. Phil Porto.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

Said Resolution 2015-019 appears at the end of these minutes.

Fire Chief Kenny Hunts was recognized under item #5c) 2015-020: BOC Resolution – Authorize Chief Hunts to accept FEMA Grant with cost contribution match, he explained the FEMA grant we have been awarded is for a total budget of \$360,820 dollars with the Federal share being \$328,019 dollars and the applicant share \$32,801 dollars. Approval for the aforementioned applicant share is needed in order to adjust the budget and complete the grant acceptance. Mr. Spillman questioned exactly what the grant is being used for per Chief Hunts this grant will supply PPE, bunker gear and air packs. There were no further questions at this time.

A motion to approve said resolution was made by Mr. Barry Huggins, seconded by Mr. Chris Kershaw.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

Said Resolution 2015-020 appears at the end of these minutes

Fire Chief Kenny Hunts was recognized under item #6 (Fire Chief Report) and covered the following items:

Vacation Buy Back
Employee Handbook Policies
Adopt Fire Alarm Fee Schedule
Adopt NFPA 1
Adopt NFPA 101
EMT Testing
Swift Water Rescue classes
Active Shooter classes
Port Allen ladder truck fire
Hire of vacation relief
Hire replacement for Blake Panepinto
Grant Discussion
Fire Boat for the River- Early 2017
Deputy Chiefs on 24 hours
Volunteer Firefighters roles increasing

Smoke Detector program – 146 installed
Computer programming for stations
Access Control for Fire Stations
Hose Testing
Pump Testing
Truck Repairs
Calls for the month- 230 calls for July, 36-Fire, 194-Other

Chief Hunts completed his Fire Chief Report by Thanking Administration and council for the condemnations stating these type of structures are a serious safety concern for firefighters, and also thanked President Berthelot for moving the voting precinct from the Court Street Fire Station.

Mr. Barry Huggins made a comment on the record at this time for Mr. Darren Taylor, of Erwinville Volunteer Dept., stating “He is concerned going to 24hours a day for Deputy Chiefs is going to hurt Erwinville”.

Chairman Spillman moved on to item #7 Public Comments, Mr. Bourgoyne was recognized and explained he was able to contact Capital One Bank and made the wire transfer to pay off the bond issued for the Rosehill Station equipment, the only debt left is the Port Allen Fire Station. Mr. Spillman thanked Mr. Bourgoyne for the information. There were no other comments at this time.

There being no further business on the agenda, a motion to adjourn was made by Mr. Ricky Loupe and adopted by acclamation at 7:20pm.



Gary M. Spillman, Board Chairman



Michelle Tullier, Clerk of Board

The following resolution was offered by Mr. Barry Huggins, seconded by Mr. Phil Porto

Resolution No.: 2015-018:

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Approval to Adopt Ordinance 23 of 2015 for District No. 1

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the adoption of West Baton Rouge Parish Council Ordinance 23 of 2015 relating to the 2014 adjusted operating budget of revenues and expenditures for District No. 1;

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC wishes to adopt West Baton Rouge Parish Council Ordinance 23 of 2015 for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Port Allen, Louisiana, on the 27th day of August, 2015.

THUS DONE AND SIGNED at Port Allen, Louisiana, this 27th day of August, 2015.


Gary M. Spillman, Board Chairman


Michelle Tullier, Clerk of Board

The following resolution was offered by Mr. Chris Kershaw, seconded by Mr. Phil Porto

Resolution No.: 2015-019:

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Approval to Adopt Ordinance 24 of 2015 for District No. 1

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the adoption of West Baton Rouge Parish Council Ordinance 24 of 2015 relating to the 2015 adjusted operating budget of revenues and expenditures for District No. 1;

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC wishes to adopt West Baton Rouge Parish Council Ordinance 24 of 2015 for District No. 1.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Port Allen, Louisiana, on the 27th day of August, 2015.

THUS DONE AND SIGNED at Port Allen, Louisiana, this 27th day of August, 2015.


Gary M. Spillman, Board Chairman


Michelle Tullier, Clerk of Board

The following resolution was offered by Barry Huggins, seconded by Mr. Chris Kershaw

Resolution No.: 2015-020:

Resolution of Board of Commissioners of West Baton Rouge Parish Fire Protection No. 1 Relating to the Approval of the FEMA Grant for District No. 1

WHEREAS, a quorum of the Board of Commissioners (“BOC”) of West Baton Rouge Parish Fire Protection District No. 1 ("District") was present on this date for a properly advertised, regular meeting;

WHEREAS, the Board finds that it is in the best interest of the District, its employees, citizens and taxpayers to implement a policy and procedure, to approve the FEMA Grant to acquire personal protective equipment (PPE) for District No. 1;

NOW, THEREFORE, BE IT RESOLVED that:

1. The BOC wishes to approve the FEMA Grant for District No. 1.
2. The BOC recognizes the total FEMA Grant is approximately \$360,000 with the District's obligation of approximately ten (10%) percent of the total grant funded.
3. To the extent that prior resolutions or acts of this Board conflict with this Resolution those prior resolutions and actions are superseded by this Resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Mouch, Porto, Huggins, Robertson, Loupe, Spillman, Ms. Fair)

NAYS: 0 (None)

ABSENT: 1 (Ms. Gordon)

As a result of the votes the motion was adopted

CERTIFICATE

I HEREBY CERTIFY that I am the Secretary of the Board of Commissioners of West Baton Rouge Parish Fire Protection District No. 1, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the District's governing authority, at a regular meeting called and held in accordance with law at the District's offices at Port Allen, Louisiana, on the 27th day of August, 2015.

THUS DONE AND SIGNED at Port Allen, Louisiana, this 27th day of August, 2015.


Gary M. Spillman, Board Chairman


Michelle Tullier, Clerk of Board