

**WEST BATON ROUGE PARISH COUNCIL  
REGULAR MEETING  
GOVERNMENTAL BUILDING  
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA  
SEPTEMBER 22, 2016 - 6:30PM**

The Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, September 22, 2016 and called to order at 6:30pm. Council Chairman Gary Spillman requested that all electronic devices be placed on silent as the meeting opened with The Pledge of Allegiance led by Councilwoman Charlene Gordon.

Roll-Call Pro System recorded the following members as being present:

Messrs. Chris "Fish" Kershaw, Barry Huggins, Edward G. "Bob" Robertson, Gary Spillman, Kirk Allain, Ricky Loupe, Phil Porto Jr. and Ms. Charlene Gordon.

Absent Ms. Naomi Fair

Also present were, Mr. Riley Berthelot, Parish President, Mr. Jason Manola, Executive Assistant and Ms. Michelle Tullier, Council Clerk.

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A motion was made by Mr. Chris Kershaw, seconded by Ms. Charlene Gordon to approve the minutes of the September 08, 2016 regular meeting.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Huggins, Robertson, Spillman, Loupe, Allain, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

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Chairman Spillman moved on to item #5 Consider any Amendments to the Agenda, there was the following item to consider, a) Resolution authorizing the Parish President to sign a lease agreement on behalf of West Baton Rouge Parish with Sid Richardson Carbon Co. There were no questions from the council.

A motion was made by Mr. Barry Huggins, seconded by Mr. Kirk Allain to amend tonight's agenda to include the aforementioned item.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Huggins, Robertson, Spillman, Loupe, Allain, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted by a unanimous vote of those members present.

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Chairman Spillman moved on to item #6 Parish President's Report, and recognized President Berthelot who covered the following items: Update on the Traffic meeting held today with local Law Enforcement and DOTD Officials regarding traffic issues on La 1 South of the Intracoastal Canal, reminded everyone of the Police Jury Association of Louisiana Region 3 Meeting next Thursday the 29<sup>th</sup> of September at 6pm. There were no questions for President Berthelot at this time.

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At this time the West Baton Rouge Parish Council met as the Board of Review for the purpose of considering and hearing complaints from taxpayers desiring to be heard on the 2016 tax assessment values of property as determined by the West Baton Rouge Parish Assessor. Assessor Barney Altazan was recognized to certify the totals for year 2016, reviewed and read into the record excerpts from schedules A & B for real estate, personal property & public service for tax year 2015 & 2016 as well as homestead exempted property totals and personal property value changes for the same. Mr. Altazan certified the assessment lists of West Baton Rouge Parish for 2016 to the Board of Review in the amount of \$401,009,405.00 with the additional total assessment of 2016 for Public Service from the Louisiana Tax Commission as \$36,596,690.00. Mr. Altazan explained there were no official protest filed in his office for this year.

A motion was made by Mr. Barry Hughhins, seconded by Mr. Chris Kershaw to ratify the 2016 assessment lists as determined and presented.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Hughhins, Robertson, Spillman, Loupe, Allain, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

Certifying Resolution 24 of 2016 appears at the end of these minutes.

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Following a brief discussion on municipal consensus, a motion was made by Mr. Phil Porto, seconded by Mr. Chris Kershaw to set the time and date for Halloween Trick-or-Treat for the unincorporated areas of West Baton Rouge Parish from 5:30PM – 7:30PM, on Monday, October 31, 2016.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Hughhins, Robertson, Spillman, Loupe, Allain, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

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Chairman Spillman moved on to item #9 Public Comments, Mr. Donnie Hopkins who resides in Hunters Pointe Preserve subdivision was recognized and expressed his concerns on the proposed routing of the Ed Lejeune Extension route which currently would run along the side of the subdivision he lives in. Mr. George Latiolais Jr was recognized and expressed his concerns with the current route possibly going through his property, he questioned if this road would make his property flood, among other concerns he has. Mr. Hopkins along with Mr. Latiolais asked that all other routes be looked into before settling on this particular route and also that they be kept up to date with any decisions that are being made when it comes to this road, due to it being so close to their property. Chief Kenny Hunts was recognized and thanked Mosquito control for the work that they have been doing recently. There were no other public comments at this time.

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Chairman Spillman moved on to item #10 Communications with Council Members and/or Elected or Appointed Officials, Councilman Kershaw explained that he asked Mr. Hopkins to come and speak to the council to express his concerns so that the council could hear the concerns of the citizens of the subdivision, he thanked Mr. Hopkins for his time and assured him that he would keep him in updated with this project. Councilman Porto expressed some concerns on the Lobdell sewer project regarding the access on Kahns Rd. and asked that Chief Hunts stay on top of the situation. Councilwoman Charlene Gordon reminded everyone about the City of Port Allen Centennial Celebration October 7<sup>th</sup> through 9<sup>th</sup> and the prayer Breakfast on October 7<sup>th</sup> at 9am. There were no further comments.

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Chairman Spillman moved on to item #11 Public Hearing on previously introduced Ordinances, there were no items to consider at this time.

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Chairman Spillman moved on to item #12 Consider Cancelling Second Meetings in November and December due to holiday conflicts, those dates being November 24, 2016 and December 22, 2016.

A Motion was made by Ms. Charlene Gordon to cancel the aforementioned council meetings and move the fire meetings from the aforementioned dates to the first meetings in November and December commencing at 6:15pm, seconded by Mr. Barry Hughhins.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Hughhins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

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Chairman Spillman moved on to item #13 Consider status report, Change order and/or other matters as required on current projects, specifically item #13a) Accept/Reject Lobdell Sewer Change Order No. 1 Mr. Kevin Gravois with PEC was recognized and explained to the council this Change Order was already previously added by the council for the addition of Credeur Lane as (Additive Alternate No. 1) and Meche Lane (Additive Alternate No. 2), however this was the formal handwritten breakdown for the state, the total change order is for \$242,474.10 and an additional thirty (30) calendar days. Mr. Gravois also noted the contractor did get flooded and asked for consideration, however he has returned to the jobsite and is working. There were no questions from the council at this time.

A motion was made by Mr. Phil Porto, seconded by Mr. Kirk Allain to accept the Lobdell Sewer Change Order No. 1 in the amount of \$242, 474.10 with an additional thirty (30) calendar days.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Hughhins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

Chairman Spillman moved on to item #13 Consider status report, Change order and/or other matters as required on current projects, specifically item #13b) Accept/Reject Substantial Completion on La 986 Utility Relocation Project, Mr. Kevin Gravois with PEC was once again recognize and explained to the council this was the job where the utilities were relocated on Rosedale Rd. by Tullier Services, LLC, the work was completed on August 24, 2016 and the recommendation is to accept this Certificate of Substantial Completion. There were no questions from the council at this time

A motion was made by Mr. Phil Porto, seconded by Ms. Charlene Gordon to Accept the Certificate of Substantial Completion on La 986 Utility Relocation Project.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Hughhins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)  
As a result of the votes the motion was adopted.  
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Chairman Spillman moved on to Item #14 Resolutions, specifically item #14a) Resolution of support to rezone Allendale Plantation Industrial Property, Councilman Spillman explained this was the resolution requested by the council to rezone the Allendale Plantation Property as discussed at the last meeting. Councilman Spillman asked if anyone from the public wished to comment on this resolution, there were no public comments on this resolution. There was no discussion and no questions from the council at this time.

A motion was made by Mr. Ricky Loupe, seconded by Mr. Phil Porto to approve the aforementioned resolution.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Huggins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)  
As a result of the votes the motion was adopted.  
Resolution 22 of 2016 appears at the end of these minutes.

Chairman Spillman moved on to Item #14 Resolutions, specifically item #14b) Resolution authorizing the Parish President to sign a lease agreement on behalf of West Baton Rouge Parish with Sid Richardson Carbon Co. Parish President Berthelot was recognized and explained to the Council the multiple reasons for this resolution and the location of this monitoring station. There were a few questions from the council.

A motion was made by Mr. Kirk Allain, seconded by Mr. Ricky Loupe to approve the aforementioned resolution authorizing the Parish President to sign a lease agreement with Sid Richardson Carbon Co.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Huggins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)  
As a result of the votes the motion was adopted.  
Resolution 23 of 2016 appears at the end of these minutes  
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Item #15 Introduction of Ordinances, Council Clerk Michelle Tullier read the following ordinance by title into the record:

An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Sec. 104-3 Establishment of Districts, Official Zoning Map for rezoning request of T. Barry Wilkinson, File #2016-15, 3450 S. Riverview Rd. Port Allen, La 70767, Approximately 50 acres m/l being a part of Monte Vista Farms located in Section 50, T6S, R12E, and Sections 57, 58 & 111, T7S, R12E. Rezoning from AG (Agricultural) to I-3 (Heavy Industrial).  
Public Hearing Date: October 27, 2016

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Chairman Spillman moved on to Item #16 Consider Planning & Zoning Commission Meeting Minutes, Subdivision Plats, Condemnations and/or waivers and matters related thereto, specifically item #16a) Preliminary Plat – I-10 West Commercial Park First Filing, Mr. Kevin Durbin Director of the Planning and Zoning Office was recognized and explained this preliminary plat was recommended for approval

with the variances by the Planning and Zoning Commission. There were questions from the council on exactly what variances were being requested as well as the "private road" status request that is being requested. Councilman Spillman clarified that once this road is constructed as private it will not become part of the parish at any point and clarified with Mr. Greg Breaux with Sigma Consulting Group who was present to represent the preliminary plat. Mr. Breaux confirmed this is what his clients are requesting which is in fact why they are asking for the waivers to not install the through streets. There were no comments from the public at this time. Councilman Kershaw questioned a plat with no through streets and no connectivity. Mr. Durbin pointed out the request of this being private and it possibly being gated off at the roadway.

Councilman Spillman explained to Mr. Breaux that this preliminary plat is only being approved with these waivers because this road is going to be private, Mr. Breaux acknowledged that he understood and explained this is why his clients asked that this be private.

A motion was made to approve the aforementioned Preliminary Plat for the I-10 West Commercial Park First Filing as a private road by Mr. Ricky Loupe with the waivers for 105-36 (D) Dead End Streets, 105-37 Block Length and Cross Streets, seconded by Mr. Kirk Allain.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 8 (Messrs. Kershaw, Porto, Loupe, Huggins, Allain, Robertson, Spillman, Ms. Gordon)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the motion was adopted.

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Item #17 Consider Beer and/or Liquor Permits, there were none at this time.

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Item #18 Appointments –Board of Adjustments – Keith Morris – Term Expires September 24, 2016 – Councilman Spillman explained that Mr. Morris does not wish to be re-appointed on this board, therefore Mr. Spillman is asking that we move Mr. Gary Leblanc from an alternate, to a sitting member on the board, since he already has the training needed to serve on this board, we will need to find an alternate for Mr. Leblanc in the meantime, Mr. Spillman asked that this be put on next month's agenda.

There were no other nominations, seeing no other nominations Mr. Gary Leblanc is hereby appointed as a sitting member to the Board of Adjustments by acclamation.

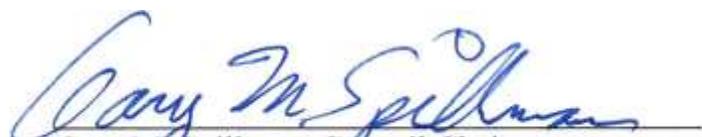
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Correspondence Report included the following item:

- Next Planning & Zoning Meeting is October 4, 2016 at 5:30PM
- Reminder about the PJAL Region 3 Meeting Thursday September 29, 2016 at 6:00 PM

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There being no further business, a motion to adjourn was made by Ms. Charlene Gordon and adopted by acclamation at 7:36PM.

  
Gary M. Spillman, Council Chairman

  
Michelle Z. Tullier, Council Clerk

The following resolution was offered by Mr. Ricky Loupe, seconded by Mr. Phil Porto.

**RESOLUTION 22 OF 2016**

**Resolution of support to rezone Allendale Plantation Industrial Property**

**WHEREAS**, the West Baton Rouge Parish Council authorizes the Planning and Development Office to proceed with the rezoning process of the following described parcels of land:

Parcel 1

1008.5 acres known as Westover Plantation in Section 7, T7S, R11E, Sections 7,8, 83, 84, 85 & 113, T7S, R12E.

Parcel 2

Tract K190-B2-B Containing 9.134 acres in Sections 38, 82 & 83 T7S, R12E

Parcel 3

Tract K190-B2-A containing 13.703 acres in Sections 38, 82 & 83, T7S, R12E

Parcel 4

Tract K190-B1-A containing 9.13 acres in Sections 38, 82 & 83 T7S, R12E

Parcel 5

691.057 acres m/l known as Allendale Plantation in Sections 23, 24, 25, 26, 27, 28 & 53 T6S R12E Sections 38, 39, 0,41, 82, 83 & 84, T7S, R12E, Sections 12 & 37 T7S, R11E, Tract AP-1 containing 10.01, Tract AP-2 Containing 0.14 & Tract B containing 4.10 acres in Section 23, T6S, R12E.

Parcel 6

Tract KR-1-C containing 46.411 acres in Section 12, T7S, R11E

Parcel 7

Tract KR-1-B containing 46.411 acres in Section 12, T7S, R11E

Parcel 8

Tract KR-1-A Containing 69.625 acres in Section 12, T7S, R11E

**WHEREAS**, the West Baton Rouge Parish Council is authorizing the rezoning of said property from I-1 to AG (Agricultural).

**WHEREAS**, the West Baton Rouge Parish Council feels this rezoning is in the best interest of the citizens of West Baton Rouge.

**THEREFORE BE IT RESOLVED**, the West Baton Rouge Parish Council does hereby authorize the Planning and Development Office to proceed with the rezoning process for the aforementioned parcels of land.

Roll call vote on the resolution was recorded as follows:

YEAS: 8 (Ms. Gordon, Messrs. Allain, Loupe, Porto, Huggins, Robertson, Spillman, Kershaw)

NAYS: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the roll call vote the resolution was adopted by those members present.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of September 22, 2016, at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk

The following resolution was offered by Motion of Mr. Kirk Allain, seconded by Mr. Ricky Loupe.

**RESOLUTION 23 OF 2016**

A Resolution authorizing the Parish President to sign a lease agreement on behalf of West Baton Rouge Parish with Sid Richardson Carbon Co.

**NOW THEREFORE BE IT RESOLVED** that the West Baton Rouge Parish Council does hereby authorize the Parish President to sign a lease agreement on behalf of West Baton Rouge Parish with Sid Richardson Carbon Co. in order to locate a monitoring station for DEQ at the end of Sid Richardson Road.

Roll call vote on the resolution was recorded as follows:

YEAS: 8 (Ms. Gordon, Messrs. Porto, Loupe, Spillman, Kershaw, Robertson, Huggins, Allain)  
NAYS: 0 (None)  
ABSENT: 1 (Ms. Fair)  
ABSTAIN: 0 (None)

As a result of the roll call vote the resolution was adopted.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of September 22, 2016 at which meeting a majority of the members were present and voting.



Michelle Tullier, Council Clerk

The following resolution was offered by Mr. Barry Huggins, seconded by Mr. Chris Kershaw

**RESOLUTION 24 of 2016**

A Resolution to ratify the total assessed value of the 2016 assessment lists as determined and presented by the West Baton Rouge Parish Assessor and certified to the West Baton Rouge Parish Council acting as the “Board of Review”.

**WHEREAS**, pursuant to Louisiana Revised Statute 47:1992, the West Baton Rouge Parish Assessor has determined the assessment lists of real and personal property in and for the Parish and has exposed the same for inspection by the taxpayers and other interested persons for a period of 15 Calendar days as advertised, and

**WHEREAS**, now that said period has expired and the lists have been changed where necessary for clerical errors or erroneous assessments.

**NOW THEREFORE BE IT RESOLVED** that the West Baton Rouge Parish Council does hereby ratify the total assessed value of the 2016 assessment lists as determined and presented by the West Baton Rouge Parish Assessor and certified to the West Baton Rouge Parish Council acting as the “Board of Review” in the amount of \$401,009,405.00.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Louisiana Tax Commission and the West Baton Rouge Parish Assessor.

Roll-Call Pro System recorded the votes on the resolution as follows:

YEAS: 8 (Mses. Gordon, Messrs. Allain, Kershaw, Loupe, Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

ABSTAIN: 0 (None)

ABSENT: 1 (Ms. Fair)

As a result of the votes the resolution was adopted.

**CERTIFICATE**

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body acting as “Board of Review” at its Regular Meeting of September 22, 2016 at which meeting a majority of the members were present and voting.

  
Michelle Tullier, Council Clerk