

**WEST BATON ROUGE PARISH COUNCIL  
REGULAR MEETING  
WEST BATON ROUGE PARISH GOVERNMENTAL BUILDING  
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA  
JULY 26, 2018  
5:30PM**

The Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, July 26, 2018 and called to order at 5:48pm. Council Chairman Gary Spillman asked that all electronic devices be placed on silent and recognized Councilman Edward Robertson, who led everyone in the pledge of allegiance.

**ATTENDANCE**

The following members were recorded as being present:

Messrs. Kirk Allain, Barry Huggins, Edward G. "Bob" Robertson, Gary Spillman, Phil Porto Jr., Chris "Fish" Kershaw, Ricky Loupe, Mses. Charlene Gordon, and Naomi Fair.

Also present were, Mr. Riley Berthelot Jr, Parish President, Mr. Jason Manola, Executive Assistant, and Mrs. Michelle Tullier, Council Clerk.

**MINUTE APPROVAL**

A motion was made by Mr. Barry Huggins, seconded by Mr. Chris Kershaw to approve the minutes of the June 28, 2018 regular meeting.

The vote was recorded as follows:

YEAS: 9 (Porto, Allain, Spillman, Huggins, Robertson, Loupe, Gordon, Fair, Kershaw)

NAYS: 0 (None)

ABSENT: 0 (None)

ABSTAIN: 0 (None)

As a result of the votes the motion passed.

**CONSIDER ANY AMENDMENTS TO THE AGENDA**

There were no items to consider.

**PARISH PRESIDENT'S REPORT**

Parish President Berthelot was recognized and covered the following items:

Announced DOTD would be holding an Open House Meeting on August 29, 2018 at 5:30pm at the Addis Community Center to take comments on the I-10 widening project;

Introduced Anthony Summers with the Emergency Preparedness Office, whom recently accepted an award at the ESRI conference for the Parish of West Baton Rouge;

Updated the Council with regards to garbage and trash pickup.

**PUBLIC COMMENTS**

There were no items to consider.

**COMMUNICATIONS WITH COUNCIL MEMBERS AND/OR ELECTED OR APPOINTED OFFICIALS**

Councilman Huggins notified everyone about the recent dedication of the Erwinville Food Pantry Building in honor of Mr. Bill Slaughter.

**WBR UTILITIES DEPARTMENT AUDIT REPORT**

Mr. Ken Alford with Provost, Salter, Harper & Alford LLC., was recognized and gave a brief overview of the 2018 Utility Audit Report, including a review of financial statements, graphs on revenues, expenditures and transfers as presented in connection with the December 31, 2017 Audited Financial Statements performed by said firm. Mr. Alford reported there were a few findings in the report some of which were resolved and one finding which is an ongoing yearly item. Mr. Alford offered to answer any questions that the Council may have in review of the Auditor's Report in front of them, and in closing Mr. Alford also offered if any questions came up at a later time there was contact info for his office in the report.

Councilman Kershaw questioned why the WBR Parish Council compensation is included on this report when it is disclosed under the Council Report. Mr. Alford responded that he would check with the Legislative Auditors Office for clarification.

Chairman Spillman stated that he would be abstaining from this vote as he has not had time to review the report in detail.

A motion was made by Mr. Chris Kershaw, seconded by Mr. Ricky Loupe, to accept the 2018 West Baton Rouge Parish Public Utility Audit Report as presented by Provost, Salter, Harper & Alford LLC.

The vote was recorded as follows:

YEAS: 8 (Kershaw, Huggins, Robertson, Porto, Allain, Loupe, Fair, Gordon)  
NAYS: 0 (None)  
ABSTAIN: 1 (Spillman)  
ABSENT: 0 (None)

As a result of the votes the motion was adopted.

### **DECLARE UTILITIES DEPARTMENT ITEMS SURPLUS FOR AUCTION/SCRAP**

#### AUCTION ITEMS

2008 Ford F-150 VIN #1FTRF12W78KB80252  
2010 Dodge Dakota – VIN #1D7CEGPXAS218882  
2012 Chevrolet Colorado – VIN #1GLDSCFE3C8185684  
Komatsu Track Hoe – S/N 58087  
Case Loader 586 E-S/N N4C382209  
John Deere 990 Tractor – S/N IV0990G191429  
Ford CA414 C Tractor 3910 – S/N BC00355

#### SCRAP ITEMS

Trailers

Ms. Pam Keowen, Director of Utilities, was recognized and explained the aforementioned items were being presented in order to declare them as surplus, some of the items will be sent to auction, the others will be scrapped, as noted above.

A Motion was made by Mr. Ricky Loupe, seconded by Mr. Kirk Allain to approve declaring the aforementioned items as surplus, for auction and scrap as noted.

The vote was recorded as follows:

YEAS: 9 (Porto, Allain, Spillman, Huggins, Robertson, Loupe, Gordon, Fair, Kershaw)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes the motion passed.

### **PUBLIC HEARING ON PREVIOUSLY INTRODUCED ORDINANCES**

There were no items to consider at this time.

### **CONSIDER STATUS REPORT, CHANGE ORDERS AND/OR OTHER MATTERS AS REQUIRED ON CURRENT PROJECTS**

Ms. Pam Keowen, Director of Utilities, was recognized and updated the Council on the status of the current project to get more water to the south end of the Parish, she explained the most recent updated with the new Water Well test site. Mr. Jason Manola was recognized and updated the Council on the following projects:

Sid Richardson Road about 20% complete, with a contract end date of January 24, 2019;

Lobdell Sewer Project completed, working on final closeout documents;

2018 Asphalt Road Rehabilitation, coming for acceptance of completion at next meeting;

2018 Concrete Roads Rehabilitation, work ongoing, approximately fifty to sixty percent complete; estimated end date August 26, 2018;

Water Main extension from Addis to Hwy 1148 working on specs and survey for servitudes, then will submit to pipeline companies for no objections;

Westport Water Treatment Plant, in the works,

Lobdell drainage under La Hwy 190, studies going on for plans, then will submit to DOTD for review.

Chairman Spillman asked for an update on the road project in front of the YMCA, President Berthelot explained the cleaning is being done by the developer and the latest update was said developer was working on land acquisitions for the road right of way.

## **RESOLUTIONS**

There were no items to consider.

## **INTRODUCTION OF ORDINANCES**

Mrs. Tullier read by title the below proposed ordinance being introduced and publicized by title, and considered for adoption following public hearing at the meeting of August 23, 2018 at 5:30pm in the Council Chambers, 880 North Alexander Avenue, Port Allen, La.:

An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map for rezoning request of Nicholas LaMotte, File #2018-07, Located at 3211 Southern Pacific Road, Port Allen, LA 70767, a 4.765 acre tract in Section 114 & 119, T7S, R12E, rezoning from AG (Agricultural) to R-M (Residential Minor).

An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map for rezoning request of Randy Wales, File #2018-08, Located at Kahn's Road and West Parkway Drive, Port Allen, LA 70767, 3 lots, being a portion of Lot 3 of a 7.393 acre tract in Section 114 & 115, T7S, R12E fronting on West Parkway Drive and Kahns Road, Port Allen, LA 70767, rezoning from AG (Agricultural) to R-SF-2 (Residential Single Family).

An Ordinance Amending Chapter 104 Zoning to Incorporate Amended Zoning Designation Map (Zoning Plan) under Section 104-3 Establishment of Districts, Official Zoning Map for the rezoning request of RJ Trucking., File #2018-09, 1737 Highway 190 West, Port Allen, LA 70767, Tract B-2, containing 19.44 acres in Sections 40 & 41, T6S, R12E, located on Hwy 190W, Port Allen, LA 70767 for RJ Trucking, requesting Special Use Permit to store/park more than 25 trucks in an I-1 (Light Industrial) zone.

## **CONSIDER PLANNING & ZONING COMMISSION MEETING MINUTES, SUBDIVISION PLATS, CONDEMNATIONS AND/OR VARIANCES AND MATTERS RELATED THERETO**

### **Ratify Condemnation located at 935 Eleanor Street, Port Allen, La 70767**

Mrs. Deanna Fourroux with the Planning & Development Office, was recognized and explained that upon inspection, the structure(s) located at the following address have been deemed derelict according to Parish Code 109-42 and hereby request that the structure(s) be fully secured from entry.  
935 Eleanor Street, Port Allen, La 70767

Mrs. Fourroux asked the Council to ratify the above condemnation as per the order of the Parish President.

A Motion was made by Ms. Charlene Gordon, seconded by Mr. Barry Huggins to ratify the condemnation of the structures at the aforementioned location.

The vote was recorded as follows:

YEAS: 9 (Porto, Allain, Spillman, Hughhins, Robertson, Loupe, Gordon, Fair, Kershaw)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes the motion passed.

### **Ratify Condemnation located at 13083 Cypress Street, Port Allen, La 70767**

Mrs. Fourroux was again recognized and explained that upon inspection the structure(s) located at the following address have been deemed derelict according to Parish Code 109-42, due to damages caused by a fire, and hereby request that said structure(s) be removed from the property.

Ratify Condemnation located at 13083 Cypress Street, Port Allen, La 70767

Mrs. Fourroux asked the Council to ratify the above condemnation as per the order of the Parish President.

A Motion was made by Mr. Barry Hughhins, seconded by Mr. Chris Kershaw to ratify the condemnation of the structures at the aforementioned location.

The vote was recorded as follows:

YEAS: 9 (Porto, Allain, Spillman, Hughhins, Robertson, Loupe, Gordon, Fair, Kershaw)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 0 (None)

As a result of the votes the motion passed.

### **ALCOHOL PERMITS**

There were no items to consider.

### **APPOINTMENTS**

**WBR Parish Communications Board of Commissioners-** current members Dale Simoneaux (Law Enforcement), Chris Neusetzer (Fire), Phillip Bourgoyne (Parish), Joey Normand (Municipal), Kenny Carr, Jr. (LEPC), Barry Wilkinson (Port) Chris Kershaw (Council) terms expire August 10, 2018.

Chairman Spillman explained that Mr. David Toups was nominated to replace Mr. Joey Normand as the Municipal Representative, and Mr. Jay Hardman was nominated to replace Mr. Barry Wilkinson as the Port of Greater Baton Rouge Representative, he also noted all other members were interested in remaining on said board.

A Motion was made by Mr. Phil Porto, seconded by Ms. Charlene Gordon to approve the aforementioned members onto the WBR Parish Communications Board of Directors for a 4 year term expiring August 10, 2022.

The vote was recorded as follows:

YEAS: 8 (Porto, Allain, Spillman, Hughhins, Robertson, Loupe, Gordon, Fair)  
NAYS: 0 (None)  
ABSENT: 0 (None)  
ABSTAIN: 1 (Kershaw)

As a result of the votes the motion passed.

### **CORRESPONDENCE REPORT**

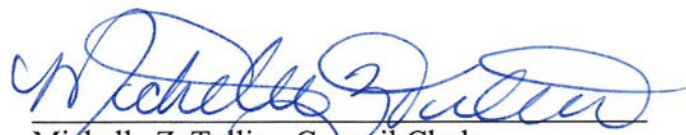
Correspondence Report from Michelle Tullier, Council Clerk included the following items:

- Next Planning & Zoning Commission meeting set for Tuesday, August 7, 2018 at 5:30pm.
- Next Board of Adjustments Meeting is August 7, 2018 at 5:00pm.

### **ADJOURN**

There being no further business, a motion to adjourn was made by Mr. Chris Kershaw, seconded by Ms. Charlene Gordon and adopted by acclamation at 6:35pm.

  
Gary M. Spillman, Council Chairman

  
Michelle Z. Tullier, Council Clerk