

**WEST BATON ROUGE PARISH COUNCIL
REGULAR MEETING
GOVERNMENTAL BUILDING
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA
April 14, 2016 - 6:30PM**

The Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, April 14, 2016 and called to order at 6:30pm. Council Chairman Gary Spillman requested that all electronic devices be placed on silent as the meeting opened with The Pledge of Allegiance led by Mr. Chris Kershaw.

Roll-Call Pro System recorded the following members as being present:

Messrs. Chris "Fish" Kershaw, Ricky Loupe, Barry Hughhins, Edward G. "Bob" Robertson, Gary Spillman, Phil Porto Jr., Kirk Allain, Mses. Naomi Fair and Charlene Gordon.

Also present were, Mr. Riley Berthelot, Parish President and Ms. Michelle Tullier, Council Clerk.

A motion was made by Mr. Barry Hughhins, seconded by Ms. Charlene Gordon, to approve the minutes of the March 24, 2016 regular meeting.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Mses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Chairman Spillman moved on to item #5 Consider any Amendments to the Agenda, there was one item titled, Authorize Parish President to sign agreement with BR Port Services, LLC. Chairman Spillman explained briefly that this agreement had to do with the upcoming project to bore under the Intracoastal Canal Waterway which is needed in order to get better services to the south end of the parish. There were no questions from the council at this time.

A motion was made by Mr. Phil Porto, seconded by Mr. Chris Kershaw to amend tonight's agenda to include the aforementioned item.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Mses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was unanimously adopted by present members and the agenda therefore amended.

Chairman Spillman moved on to item #6 Consider Adoption of Parish Hazard Mitigation Plan Update of 2016, the Chairman explained this link was forwarded to the council for review of the updated plan and must be adopted by this council. There were no questions or concerns about this plan update at this time.

A motion was made by Mr. Ricky Loupe, seconded by Mr. Barry Hughhins to adopt the West Baton Rouge Parish Hazard Mitigation Plan Update of 2016.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Meses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Resolution 5 of 2016 appears at the end of these minutes.

Chairman Spillman moved on to item #7 Parish President's Report, and recognized President Berthelot who covered the following items in his report:

Recent meeting with Pointe Coupee and Iberville Parish on issues at the request of the judges and law clerks, Discussed the juvenile housing cost situation, which with current legislation will increase substantially on July 1st.

Working with Sheriff Leland Falcon in Assumption Parish to share a contract for this particular issue.

Met with Railroad on current train traffic situations, trying to assist City of Port Allen with reaching a compromised agreement

Chairman Spillman asked a few questions on the juvenile housing situation.

There were no further questions at this time.

Chairman Spillman moved on to item#8 Public Comments, there were no public comments at this time.

Chairman Spillman moved on to item #9 Communication with Council Members and/or Elected or Appointed Officials, Ms. Charlene Gordon informed everyone about the 2nd Annual, Family Day in the Park on May 28th, and asked everyone if possible to participate and bring their families for a fun day filled with activities including swimming, snowballs, food and a picture booth just to name a few.

Mr. Chris Kershaw noted that the Brusly Panther Baseball team is currently ranked #1 in the state.

Chairman Spillman moved on to item #10 Public Hearing on previously introduced Ordinances, there were no Ordinances to address at this time.

Chairman Spillman moved on to item #11 Consider status report, Change orders and/or other matters as required on current projects, specifically item #11a Authorize advertising for Court St. Rehab Project #11238.01 and 2016 Asphalt Road Rehab Project #11236.01. Mr. Kevin Gravois with Professional Engineering Consultants Corporation (PEC) was recognized and gave a brief overview of the two aforementioned projects.

A motion to approve was made by Mr. Chris Kershaw, seconded by Ms. Charlene Gordon to advertise for the two aforementioned projects.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Meses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Chairman Spillman moved on to item #11b Accept/Reject bid recommendations for Winterville Tank repair/repaint project, Ms. Pam Keowen of the Utilities Department was recognized and recommended awarding the project to Utility Service Company, Inc. who came in with the low bid of \$241,600.00. There were a few questions from the council on any local companies whom submitted bids and the length of time this repair and repaint is usually good for. There being no further questions.

A motion to approve the Utilities Department recommendation, to award the Winterville Tank Repair and Repainting project, Contract No. 15-1841-03 to the low bidder, Utility Service Company, Inc. in the amount of \$241,600.00 was made by Ms. Naomi Fair, seconded by Mr. Kirk Allain.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hugghins, Robertson, Allain, Spillman, Meses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Item # 11c Accept/Reject bid recommendation for Lobdell Sewer project and Authorize re-advertising, Mr. Gravois with PEC was again recognized and explained the aforementioned project came in quite a bit over the project estimates, he reviewed the bids that were received noting that Spinks Construction came in with the low bid of \$4,371,220.00 with multiple additive alternates; Mr. Gravois then noted that the recommendation from administration would be to reject the current bids and re-advertise this project with new specifications to lower the cost of the project. There were a few questions for clarification from various councilmembers.

A motion was made to reject all bids on the Lobdell Sewer Project No. 11183.01 and re-advertise the project with new specifications by Mr. Barry Hugghins, seconded by Mr. Phil Porto.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hugghins, Robertson, Allain, Spillman, Meses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Item #11d Accept/Reject Change Order for Rivault Park Light Project, President Berthelot explained the electrical upgrades which were included in this change order, in the amount of \$4,158.00. There were no questions from the council at this time.

A motion was made to accept the change order for \$4,158.00 on the Rivault Park Light Project was made by Mr. Ricky Loupe, seconded by Mr. Kirk Allain.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hugghins, Robertson, Allain, Spillman, Meses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Item #11e Accept/Reject Change Order for 2014 Choctaw Rd. Wastewater Project No. 11140.01, Mr. Gravois with PEC was again recognized and explained the need for this change order was not an increase in the dollar figure of this project but an increase in the days allowed for the project due to the substantial rain days which have slowed this project. Mr. Gravois did note this extension would only get Spinks Construction through April 3rd, further noting that the parish would have the right to file for liquidated damages. Mr. Spillman questioned the rate which the parish could charge after that, per Mr.

Gravois it could be \$500.00 a day thereafter. Mr. Gravois did also explain to the council that the weather has impacted this job but hopefully with good weather the job should wrap up within the next 30 days, but assured the council that they were keeping a daily log as to when the contractor is actually working on the job. Mr. Evan Cooper in the audience questioned if there would be any rule on record that would block this contractor from being able to bid on another job while this job is still ongoing and over the timeframe of the contract. Mr. Gravois responded to his knowledge there is no such rule on the books which would stop a licensed contractor from bidding on another parish project. There was a little more discussion on the details of this project, with a few questions on the language of the actual contract with various council members. Mr. Chris Kershaw clarified with Mr. Gravois what the exact change order which is being requested at this time was. There being no further questions.

A motion to approve the requested change order increase of 65 additional documented days on the aforementioned project was made by Mr. Chris Kershaw, seconded by Mr. Barry Hughhins.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Mses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

Item #11f Authorize Parish President to sign agreement with BR Port Services LLC, Chairman Spillman explained this was the agreement needed in order to move forward with the boring under the Intracoastal Canal for services on the South end of the Parish. There were no questions at this time.

A motion was made by Mr. Edward Robertson to authorize the Parish President to sign the aforementioned agreement, seconded by Mr. Ricky Loupe.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Kershaw, Porto, Loupe, Hughhins, Robertson, Allain, Spillman, Mses. Gordon, Fair)

NAYS: 0 (None)

ABSENT: 0 (None)

As a result of the votes the motion was adopted.

There were no Resolutions to consider at this time.

Mr. Loupe questioned the speed limit reduction resolution request for South River Rd. and wondered if it was going to be addressed at this meeting, President Berthelot explained that he had been in contact with Chad Vosburg with LADOTD trying to get more speed limit signs put up, noting that Addis is trying to get the speed limit lowered to 35 with a recent resolution sent to DOTD. There was more discussion on the fact that there were only maybe 2 speed limit signs from Beaulieu Ln. to Iberville Parish on the River Road. President Berthelot and Chairman Spillman both suggested that maybe more traffic tickets need to be written to slow down some of this traffic and suggested it may help for local law enforcement to get more involved with enforcing the current speed limit.

There were no Ordinances to Introduce at this time.

Chairman Spillman moved on to item #14 Consider Planning & Zoning Commission Meeting Minutes, Subdivision Plats, Condemnations and/or Variances and matters related thereto, there were no items to consider at this time.

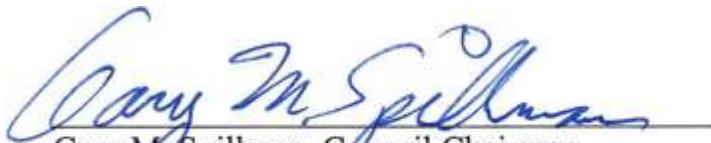
Chairman Spillman moved on to item #15 Appointments, specifically 15a Civil Service Board – Governing Authority Board Appointment, Chairman Spillman recommended Mr. Barry Brewer’s name as the Governing Authority on the Civil Service Board, and this recommendation was adopted by acclamation.

Chairman Spillman moved on to item #16 Consider Beer and/or Liquor Permits, there were no items to consider at this time.

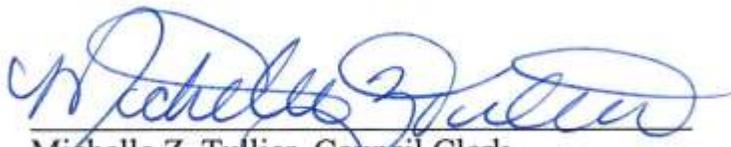
Correspondence Report from Council Clerk, Michelle Tullier included the following items:

- Next meeting of the Planning & Zoning Commission is set for April 19th at 5:30pm
- NACO registration is open for the July 21st through 24th conference in Long Beach

There being no further business, a motion to adjourn was made by Ms. Charlene Gordon and adopted by acclamation at 7:20pm.



Gary M. Spillman, Council Chairman



Michelle Z. Tullier, Council Clerk

The following resolution was offered by Mr. Ricky Loupe, seconded by Mr. Barry Huggins.

RESOLUTION 5 OF 2016

A Resolution adopting the West Baton Rouge Parish Hazard Mitigation Plan Update for 2016 as approved by the Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP) and Federal Emergency Management Agency (FEMA)

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 requires local government agencies to develop and submit All-Hazards Mitigation Plan Update in order to receive future Hazard Mitigation Grant Program Funds; and

WHEREAS, the West Baton Rouge Parish Council has received grant funds from FEMA, through GOHSEP for the preparation of the 2016 Hazard Mitigation Plan Update; and

WHEREAS, the Plan Update is a multijurisdictional document and includes the unincorporated areas of West Baton Rouge Parish and the incorporated municipalities of Port Allen, Addis and Brusly; and

WHEREAS, the Parish has knowledge and experience that natural and man-made hazard events pose threats to lives and cause damage to property; and

WHEREAS, the Plan Update formalizes the Parish's comprehensive efforts to make the Parish and all its municipalities safer, stronger and more resilient to future disasters; and

WHEREAS, the Plan Update has been reviewed by all relevant departments, steering committees, and the Governor's Office of Emergency Services; and

WHEREAS, the Plan Update was presented to the Council and was available for public comment and review for the required time period; and

WHEREAS, approval of the Plan Update by FEMA constitutes formal completion of the plan and establishes eligibility for the Parish to pursue Hazard Mitigation Funds.

NOW THEREFORE BE IT RESOLVED, the West Baton Rouge Parish Council does hereby adopt the 2016 West Baton Rouge Parish Hazard Mitigation Plan Update, in accordance with the Federal Disaster Mitigation Act of 2000, thereby meeting the eligibility requirements for the potential receipt of Hazard Mitigation Grant Funds.

Roll Call vote on the resolution was recorded as follows after being read and considered:

YEAS:	9	(Mses. Gordon, Fair, Messrs. Spillman, Porto, Huggins, Loupe, Allain, Robertson, Kershaw)
NAYS:	0	(None)
ABSENT:	0	(None)
ABSTAIN:	0	(None)

As a result of the roll call vote, the resolution was adopted on April 14, 2016 in legal session of the West Baton Rouge Parish Council.

ATTESTED:


Michelle Tullier, Council Clerk


Riley Berthelot, Jr., Parish President

CERTIFICATE

I, Michelle Tullier, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of April 14, 2016, at which meeting a majority of the members were present and voting.

Thus done and signed this 15th day of April, 2016.



Michelle Tullier, Council Clerk