

**WEST BATON ROUGE PARISH COUNCIL  
REGULAR MEETING – MARCH 13, 2014  
WEST BATON ROUGE PARISH COUNCIL/GOVERNMENTAL BUILDING  
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA  
6:30PM**

The Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, March 13, 2014 and called to order. Council Chairman Gary Spillman requested that all electronic devices be silenced and recognized Ricky Loupe, who led everyone in the pledge of allegiance.

Roll-Call Pro System recorded the following members being present:

Messrs. Randal “Randy” Mouch, Chris “Fish” Kershaw, Ms. Naomi Fair, Mr. Ricky Loupe, Ms. Charlene Gordon, Messrs. Phil Porto, Jr., Gary M. Spillman, Barry Huggins, Edward G. “Bob” Robertson

Absent:           None

Parish President Riley Berthelot, Jr. was also present

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A motion was made by Ms. Charlene Gordon, seconded by Mr. Randal Mouch to approve the minutes of the Regular Meeting of February 13, 2014 as published in the Parish Official Journal.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS:           9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS:           0 (None)

As a result the motion was unanimously adopted.

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At this time Parish President Riley Berthelot, Jr. was recognized and read his State of the Parish address into the record as required by the Home Rule Charter, a copy of which appears elsewhere in these minutes.

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Pam Keowen with the Department of Utilities was recognized, reviewed bids received and opened 2/16/13 for 2 year contract for lawn maintenance upkeep at waterwell/tower and sewer sites, and recommended accepting the low bid of Achee’s Unlimited LLC based on prior contract satisfaction.

A motion was made by Mr. Ricky Loupe, seconded by Mrs. Randal Mouch to accept the low bid of Achee’s Unlimited LLC for Department of Utilities 2 Year Contract for Lawn Maintenance Upkeep at Waterwell/Tower and Sewer Sites as aforementioned. West Baton Rouge Parish Natural Gas & Water Systems Lawn Maintenance Bid Sheet appears elsewhere in these minutes.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS:           9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS:           0 (None)

As a result the motion was unanimously adopted.

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Following brief discussion, a motion was made by Ms. Charlene Gordon, seconded by Mr. Ricky Loupe to cancel the July 10, 2014 Parish Council meeting due to National Association of Counties Conference conflict.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the motion was unanimously adopted.

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Amendments to the Agenda and Public Comments were requested at this time and there were none.

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Ms. Gordon was recognized under item 10 (communications with council members and/or elected or appointed officials) and discussed improvements at Williams & Lee Park Pool-House, requesting additional lighting.

Mr. Porto was recognized, informed members of Dow interview featuring Parish President, and congratulated Port Allen High School Girls Softball Team on recent record.

Mr. Porto and Ms. Keowen discussed status of Lobdell Water Tower following lightning strike and replacement of telemetry system.

Mr. Huggins introduced Captain Bob Bell candidate for 6<sup>th</sup> Congressional District. Mr. Bell was recognized, distributed flyer, provided short biography and summary of platform for position, and offered to answer any questions but there were none.

Ms. Gordon and Mr. Durbin discussed status on DOTD Rosedale Road Project, including information on new state project manager.

Mr. Kershaw was recognized, read excerpt into the record, and offered congratulations to Brusly High School Wrestling Team on winning Division III title for 3<sup>rd</sup> straight year.

Mr. Mouch was recognized, made brief comment on recent Subdivision Code Advisory Committee meetings, and announced birth of new granddaughter.

Mr. Huggins stated that the Subdivision Code Advisory Committee would make recommendation regarding amendments to ordinance in early April excluding recommendation from Fire Protection District No. 1 due to consolidation deadline of July 1<sup>st</sup>.

Finance Director Phillip Bourgoyne was recognized, reviewed projected fees for the Department of Motor Vehicles, and discussed request for additional personnel to expedite customers. Mr. Bourgoyne proposed 2 part-time positions for 27 hours each per week with selection process handled by state, and requested input from Council. Consensus was that the matter be consider at the next meeting scheduled for 3/27/14.

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Adoption of the All-Hazard Plan was rescheduled to Parish Council meeting of 3/27/14 for consideration by consensus at the request of the Director of Homeland Security, Emergency Preparedness & 9-1-1 in conjunction with newly estimated plan completion date.

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Executive Assistant Jason Manola was recognized under item 13 (consider status report, change order and/or other matters as required on current projects), reviewed the equipment list to be declared as surplus for sale at auction, and requested approval. Mr. Spillman suggested notifying the Sheriff's Office of availability of said equipment prior to putting up for auction.

A motion was made by Mr. Phil Porto, Jr., seconded by Ms. Charlene Gordon to declare the following equipment from listed departments as surplus for sale at auction as aforementioned:

Roads –

2003 Dodge Ram 2500;

2001 Dodge Ram 2500.

Drainage –

2004 Dodge Heavy Duty 4 x 4;

New Holland 8360 Tractor;

New Holland TS115A Tractor;

2007 Wagway 36 Inch Grinder;

US 25 Foot Boom Mower;

2007 23 Foot Tiger Mower;

Clam Shell Dragline Bucket;

2 Hendrix 1 Yard Dragline Buckets;

V Bucket for Excavator;

Cleanout Bucket.

Library –

2000 Dodge Ram 2500.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Loupe, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the motion was unanimously adopted.

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Riley Berthelot, Jr. was recognized under Parish President's Report regarding the following:  
6 Parish Plantation Region involved in staging gala for the National Association of Counties "Louisiana Night" on Monday, July 14<sup>th</sup> in the Superdome;  
Timeline for Lukeville Sewer Extension bids.

Keep West Baton Rouge Beautiful Director Mary Delapasse was recognized at this time and provided additional information on following:

Amounts collected in each category during recent Household Hazardous Materials Collection Day held March 8, 2014 from 8:00am until 12 Noon at the Louis A. Mouch, Jr. Multi-Purpose Arena;

4<sup>th</sup> Grade Tree Seedling Program;

Recycling Program;

"Leaders Against Litter" meeting scheduled 9:30AM Friday, April 11<sup>th</sup> @ Clayton, Fruge & Ward Law Office to bring litter awareness to state and local leaders;

Great American Cleanup Day activities scheduled Saturday, April 12<sup>th</sup> from 9:00am until 12 noon at the Port Allen Community Center Pavilion;

Community Service Worker Program;

Grants obtained;

School Recycling & Garden Programs;

Adopt A Road Program;

Printing of local Green Guide.

Mr. Berthelot was recognized again and continued Report on the following:  
Informational cost letter of GIS software for local Registrar of Voters Office to merge and/or divide precincts as required due to redistricting process;  
Brief timeline for October/November ballot renewal of Drainage, Library & Recreational millage taxes.

West Baton Rouge Chamber of Commerce Executive Director Kathy Stuart was recognized and presented verbal annual report on economic development during year including participation/agreements/partnerships/grant funding with Parish, Baton Rouge Area Chamber, Louisiana Capital Area Economic Development Allies, Port of Greater Baton Rouge, annual expo, marketing campaigns, and website. Ms. Stuart stressed the importance of transportation issue to alleviate area traffic congestion during legislative session for work force and development.

Mr. Spillman concurred on importance of area traffic congestion issue. Mr. Berthelot informed of upcoming meeting scheduled with Volkert engineering firm regarding connector funding.

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Gary Spillman was recognized under Council Chairman's Report, confirmed Agricultural Commissioner Mike Strain concurred that traffic congestion was regional problem, and expressed interest in attending the next scheduled connector meeting. Brief discussion held on obtaining estimated cost of fuel sold locally.

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The following resolution was offered by Mr. Chris Kershaw, seconded by Mr. Phil Porto, Jr.

**MWPP RESOLUTION  
LUKEVILLE LANE WWTP  
AI# 33923**

Resolved that the village/town/city of **West Baton Rouge Parish** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Government** (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
  
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0108588**.

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a. Commit to complete wastewater treatment plant improvement program.

Passed by a majority/unanimous (circle one) vote of the **West Baton Rouge Parish Council** on **March 13, 2014** (date).

Roll-Call Pro System recorded the votes on the resolution as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the resolution was unanimously adopted.

**CERTIFICATE**

I, Sharon Zito, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of March 13, 2014 at which meeting all of the members were present and voting.

/s/Sharon Zito  
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The following resolution was offered by Mr. Chris Kershaw, seconded by Mr. Barry Huggins

**MWPP RESOLUTION  
ERWINVILLE WASTEWATER TREATMENT FACILITY  
AI# 136152**

Resolved that the village/town/city of **West Baton Rouge Parish** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Government** (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0122131**.

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a. Commit to complete wastewater treatment plant improvement program.

Passed by a majority/unanimous (circle one) vote of the **West Baton Rouge Parish Council** on **March 13, 2014** (date).

Roll-Call Pro System recorded the votes on the resolution as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the resolution was unanimously adopted.

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I, Sharon Zito, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is true and correct copy of a resolution adopted by said body at its Regular Meeting of March 13, 2014 at which meeting all of the members were present and voting.

/s/Sharon Zito

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The following resolution was offered by Mr. Chris Kershaw, seconded by Ms. Charlene Gordon

**MWPP RESOLUTION  
WESTPORT WASTEWATER TREATMENT FACILITY  
AI# 43915**

Resolved that the village/town/city of **West Baton Rouge Parish** informs the Louisiana Department of Environmental Quality that the following actions were taken by **West Baton Rouge Parish Government** (governing body).

1. Resolved the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this resolution.
  
2. Set forth the following actions necessary to maintain permit requirements contained in the Louisiana Pollution Discharge Elimination System (LPDES) permit number **LA0068501 (Westport Wastewater Treatment Facility)**.

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

- a. Commit to complete wastewater treatment plant improvement program.

Passed by a majority/unanimous (circle one) vote of the West Baton Rouge Parish Council on March 13, 2014 (date).

Roll-Call Pro System recorded the votes on the resolution as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the resolution was unanimously adopted.

**CERTIFICATE**

I, Sharon Zito, Council Clerk of West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of March 13, 2014 at which meeting all of the members were present and voting.

/s/Sharon Zito  
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The following resolution was offered by Mr. Phil Porto, Jr., seconded by Mr. Edward Robertson

**RESOLUTION**

A Resolution to address proposed funding deficit with Gustav Ike Community Development Block Grant Disaster Recovery project 61PARA3402 "Diversion Canal".

WHEREAS, the West Baton Rouge Parish Council has received CDBG funding in the amount of \$665,000 for this project and anticipates additional funding of \$89,580 from supplemental funds obtained from the Lynndale Sewer System and Drainage Improvements project and,

WHEREAS, revised cost estimates to include all activities associated with project 61PARA3402 reflect a deficit of \$369,919.00,

WHEREAS, West Baton Rouge Parish Council has agreed to supplement this deficit with in-kind and/or financial assistance,

NOW, THEREFORE BE IT RESOLVED that the West Baton Rouge Parish Council agrees to contribute up to \$369,919.00 of in-kind and/or financial resources to project 61PARA3402 "Diversion Canal"

Roll-Call Pro System recorded the votes on the resolution as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the resolution was unanimously adopted.

#### **CERTIFICATE**

I, Sharon Zito, Council Clerk of the West Baton Rouge Parish Council do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by said body at its Regular Meeting of March 13, 2014 at which meeting all of the members were present and voting.

/s/Sharon Zito\_\_\_\_\_

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The Council Clerk read by title into the record the below proposed ordinance being introduced and publicized by title, and considered for adoption following public hearing at the meeting of April 24, 2014 at 6:30PM in the Council Meeting Room, 880 North Alexander Avenue, Port Allen, La.:

Amend Chapter 104 Zoning for rezoning request of Ourso Properties, LLC, La. State Highway 1 (Poplar Grove Plantation), Port Allen, La. designated as 589.57 acres located in Sections 58, 59 & 60, T7S-R12E from I-2 (Moderate Industrial District) & A (Agricultural District) to I-3 (Heavy Industrial District).

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Jason Hammack was appointed by acclamation to the West Baton Rouge Convention & Visitors Bureau to fill the vacancy created by the resignation of Joe Howell until term expires

12/31/14 as representative of the Port Allen Rotary Club, and the Brusly & Port Allen Lions Clubs, based on club recommendation.

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Chairman Spillman announced that the executive session to discuss litigation in the matter of C & F Fabricators and Construction Company, Inc. and Floyd G. Edwards vs. Parish of West Baton Rouge, 18<sup>th</sup> Judicial District Court, Parish of West Baton Rouge, State of Louisiana, Suit #40,375-D postponed from 1/9/14, 1/23/14, 2/13/14 & 3/13/14 would be postponed until the next regularly scheduled meeting of 3/27/14.

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There being no further business, a motion to adjourn was made by Ms. Charlene Gordon at 7:45PM and adopted by acclamation.

/s/Gary M. Spillman

Gary M. Spillman, Council Chairman

/s/Sharon Zito

Sharon Zito, Council Clerk