

**WEST BATON ROUGE PARISH COUNCIL  
2012 BUDGET MEETING – OCTOBER 25, 2011  
WEST BATON ROUGE PARISH COUNCIL/GOVERNMENTAL BUILDING  
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA  
6:00PM**

The 2012 Budget Meeting of the West Baton Rouge Parish Council was held on Tuesday, October 25, 2011. Since both the Council Chairman Spillman and Vice Council Chairman Washington were absent the consensus was to appoint Jeff Kershaw as Acting Council Chairman for this meeting. At this time Acting Council Chairman Kershaw called the budget meeting to order and requested that roll be taken.

Roll call was taken with the following members being present:

Messrs. Randal “Randy” Mouch, Jeff “Petit” Kershaw, Ms. Charlene Gordon, Messrs. Ricky Loupe, Phil Porto, Jr., Edward G. “Bob” Robertson

Absent: Messrs. Keith K. “Keedy” Washington, Sr., Gary M. Spillman, Mrs. Alethea “Lisa” Johnson

Mr. Kershaw recognized Anatole Vincent, who led everyone in the pledge of allegiance.

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Acting Chairman Kershaw read item 2 into the record (review and discuss the following proposed year 2012 budgets for presentation to the public) and recognized Finance Director Phillip Bourgoyne. At this time Mr. Bourgoyne reviewed the revenues and expenditures for the Sales Tax Department Budget with figures close to 2011. There were no questions.

Mr. Bourgoyne reviewed the revenues and expenditures for the Tourist Commission/Convention & Visitors Bureau including share of hotel/motel tax. Executive Director Sharon Stam was recognized, announced U S Bowling Congress presence for 6 months with 10,000 teams, and clarified some facility bookings are for meetings only excluding food service. There were no questions.

Mr. Bourgoyne read some factors into record affecting the General Fund Expenses:  
Legislative budget reflect salary increases effective 1/9/12 for Council and Chair;  
General Administration unfilled position;  
Additional funding for professional fees for La. 1/I-10 Connector and Employee Handbook Revision;  
General Maintenance position changes;  
Erwinville Food Pantry increased hours per week;  
Capital Outlay increase due to additional fund balance generated from 2011 sale tax revenue.

Mr. Bourgoyne reviewed and highlighted the revenues and expenditures for the General Fund including sales tax, equipment purchases, computer and electronic voting machine improvements, vehicle purchases, and clarified overtime for hourly employees Anatole Vincent, Deano Moran, Steve McLin and Emile White. There were no questions.

Mr. Bourgoyne reviewed and highlighted the revenues and expenditures for the following listed Special Revenue Funds, which are legally bound to expenditures for specified purpose:  
Roads Fund – expenditures for vehicle purchases and fuel costs;  
Recreation Department – Multi-purpose Facility rental, concession fees, and equipment purchases;  
Drainage – Vehicle and equipment purchases, fuel costs, and culvert installation;  
Community Center – Capital Outlay listed items and cost at centers.

Mr. Bourgoyne reviewed and highlighted the revenues and expenditures for Non-Expendable Trust for 1992 Parish Road Trust Fund to pay for road construction.

Mr. Bourgoyne reviewed and highlighted the revenues and expenditures for Expendable Trust Funds for monies with dedicated purpose:

Video Poker Trust Fund – 75% of revenues available as need for future capital expenditures with council approval;

Lighting District Fund – 25% of revenues to maintain the parish lighting districts. Mr. Kershaw discussed use of lighting district funding for other purposes.

Mr. Bourgoyne reviewed and highlighted the revenues and expenditures for the following listed Capital Outlay Funds designed to account for resources used for the acquisition or construction of major capital projects:

Recreation Special Projects;

Roads Capital Outlay;

Buildings & Land Outlay – courthouse elevator work, renovations to relocate offices in Council and Annex buildings, Sewer on South River Road (Paul’s Lane and Red Eye), and Lynndale Highway Bore.

Mr. Bourgoyne briefly reviewed the revenues and expenditures for following listed budgets:

Louisiana Recovery Fund;

Five Year Capital Outlay;

Five Year Road Outlay.

Mr. Kershaw requested the Roads Superintendent inspect condition of Antonia Estates Subdivision streets for placement in the overlay program. Mr. Loupe also suggested inspecting Emily Drive. Mr. Manola was recognized and announced submission of Community Development Block Grant application to fund overlay of Maple, Patricia, Erwin, Ena, Pecan, Oak, Willow, and Walnut Streets and, if approved, budgeted funds will be available for additional overlays.

A motion was made by Mr. Phil Porto, Jr., seconded by Mr. Ricky Loupe to present the previously reviewed 2012 budgets to the public at the public hearing scheduled November 17, 2011, at 6:30PM prior to adoption.

Roll call vote the motion was recorded as follows:

YEAS: 6 (Ms. Gordon, Messrs. Loupe, Porto, Robertson, Mouch, Kershaw)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Washington, Spillman, Mrs. Johnson)

As a result of the roll call vote the motion was unanimously adopted by those members present.

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There being no further business, a motion to adjourn was made by Ms. Charlene Gordon, seconded by Mr. Ricky Loupe and adopted by acclamation at 7:00PM.

/s/Jeff Kershaw  
Jeff Kershaw, Acting Council Chairman

/s/Sharon Zito  
Sharon Zito, Council Clerk

