

**WEST BATON ROUGE PARISH COUNCIL  
2012 BUDGET MEETING – OCTOBER 24, 2011  
WEST BATON ROUGE COUNCIL/GOVERNEMENTAL BUILDING  
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA  
6:00PM**

The 2012 Budget Meeting of the West Baton Rouge Parish Council was held on Monday, October 24, 2011. Since both the Council Chairman Spillman and Vice Council Chairman Washington were absent the consensus was to appoint Jeff Kershaw as Acting Council Chairman for this meeting. At this time Acting Council Chairman Kershaw called the budget meeting to order and requested that roll be taken.

Roll call was taken with the following members being present:

Messrs. Randal “Randy” Mouch, Jeff “Petit” Kershaw, Ms. Charlene Gordon, Messrs. Ricky Loupe, Phil Porto, Jr.

Absent: Messrs. Keith K. “Keedy” Washington, Sr., Gary M. Spillman, Mrs. Alethea “Lisa” Johnson, Mr. Edward G. “Bob” Robertson

Mr. Kershaw stated that since there was quorum present meeting would proceed and recognized Ricky Loupe, who led everyone in the pledge of allegiance.

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Acting Chairman Kershaw read item 2 into the record (review and discuss the following proposed year 2012 budgets for presentation to the public) and recognized Finance Director Phillip Bourgoyne. At this time Mr. Bourgoyne recognized Museum Director Julia Rose, who reviewed projected revenues and expenditures for the proposed budget as approved by the West Baton Rouge Museum Board. Ms. Rose clarified campus exterior lighting improvements and highlighted upcoming exhibits. There were no questions.

Library Director Beth Vandersteen was recognized at this time and reviewed projected revenues and expenditures for said proposed budget. Ms. Vandersteen clarified finishing without an Assistant Director for the last quarter of the year due to early retirement with replacement salary budgeted for January 2012. Discussion held on projected increase for health benefits, however Mr. Bourgoyne clarified that based on proposal recently received there would no increase.

Mr. Bourgoyne explained Gas & Water Budgets were combined, but Sewer Budget was separate. Public Utilities Director Daryl Babin was recognized, and reviewed the gas & water budgets highlighting revenues and expenditures. Mr. Babin briefly reviewed expenditure increases for Erwinville Gas System improvements, Capital Outlay for mandated DHH guidelines and restrictions, transfer of \$80,000.00 to sewer budget, and gas purchasing contract. Mr. Babin reviewed Sewer Budget revenues and expenditures basically same as past years, but clarified that sewer not money-making venture (projected profit \$2,700.00). Discussion clarified ground-breaking anticipated the end of 2012 for proposed Lobdell Sewer System to be funded through Louisiana Recovery Authority.

Mr. Bourgoyne reviewed revenues and expenditures for the Erwinville Loan Sinking/Reserve and clarified set-up in 2009 for USDA loan repayment. Mr. Babin reviewed 5 Year Utilities Outlay Budget purchases.

Mr. Robertson entered the meeting at this time.

Mr. Bourgoyne reviewed revenues and expenditures for Fire Sub-District No. 4 (Lobdell), and Fire Sub-District No. 5 (Erwinville) since provider of financial and bookkeeping services Bobby Stanley was not present. Deano Moran was recognized, clarified Erwinville & Rosehill firefighters salaries were for combined manpower and upcoming fire chief resignation. Members requested clarification of Mr. Stanley's fund balance and estimated fund balance as of 12/31/11. Mr. Bourgoyne reviewed revenues and expenditures for Fire Sub-District No. 6 (Rosehill).

Mr. Bourgoyne reviewed revenues and expenditures for Health Unit budget. There were no questions.

Mr. Bourgoyne reviewed revenues and expenditures for Jail Operations for first and second priorities as outlined. Mr. Bourgoyne reviewed revenues and expenditures for Corrections Sinking and Corrections Reserve set-up for bond debt retirement for jail construction costs.

Mr. Bourgoyne reviewed revenues and expenditures for E-911, Central Communications, Community Alert, and LEPC Grant Budgets. Discussion held on vehicle purchase, dispatcher salaries, roll-over funds for un-received communication equipment, and grants.

Mr. Bourgoyne reviewed revenues and expenditures for Juvenile Detention (lost millage), and healthy fund balance on which to operate.

Mr. Bourgoyne reviewed revenues and expenditures for Criminal Court Fund as determined by the Judges and District Attorney as well as anticipated transfer to general fund.

Mr. Bourgoyne reviewed revenues and expenditures for Commodity Distribution grant program. Discussion held on employees, distribution, and emergency assistance confirmed through proper documentation.

Mr. Bourgoyne reviewed revenues and expenditure for Section 8 Voucher federally funded program for low income housing contracted through Roberto Macedo & Associates of Baton Rouge. Discussion held on emergency fund requirements as well as list of agencies available to lend assistance, and grant writer.

Mr. Bourgoyne reviewed the following budgets:

Section 8 Disaster Housing Assistance Program Gustav/Ike grant program to be phased out January 2012;

Low Income Housing Energy Assistance Program and guidelines;

Food Pantry for funding Port Allen Food Pantry, Council on Aging, and St. John the Baptist Catholic Church in Brusly;

2003 Sinking created as debt payment for bonds issued for construction & overlay of various roads;

2006 Erwinville Sewer Sinking & Reserve per bond perspective for debt service;

2008A Westport Sewer Sinking & Reserve per bond perspective for debt service;

2008B Westport Roads Sinking & Reserve per bond perspective for debt service;

2011 Westport Sewer Loan Sinking & Reserve for rehab of existing system for DEQ agreement;

Tourist Sinking & Reserve for initial construction phases of center funded from hotel/motel tax. There were no questions.

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A motion was made by Mr. Phil Porto, Jr., seconded by Ms. Charlene Gordon to present the previously reviewed 2012 budgets to the public at the public hearing scheduled November 17, 2011, at 6:30PM prior to adoption.

Roll call vote on the motion was recorded as follows:

YEAS: 6 (Messrs. Mouch, Kershaw, Ms. Gordon, Messrs. Loupe, Porto, Robertson)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Washington, Spillman, Mrs. Johnson)

As a result of the roll call vote the motion was unanimously adopted by those members present.

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There being no further business, a motion to adjourn was made by Ms. Charlene Gordon, seconded by Mr. Ricky Loupe at 7:00PM.

Roll call vote on the motion was recorded as follows:

YEAS: 6 (Mr. Kershaw, Ms. Gordon, Messrs. Loupe, Porto, Robertson, Mouch)

NAYS: 0 (None)

ABSENT: 3 (Messrs. Washington, Spillman, Mrs. Johnson)

As a result of the roll call vote the motion was unanimously adopted by those members present.

/s/Jeff Kershaw

Jeff Kershaw, Acting Council Chairman

/s/Sharon Zito

Sharon Zito, Council Clerk