

**REGULAR MEETING – WEST BATON ROUGE PARISH COUNCIL
WEST BATON ROUGE PARISH COUNCIL/GOVERNMENTAL BUILDING
880 NORTH ALEXANDER AVENUE, PORT ALLEN, LOUISIANA
AUGUST 22, 2013 – 6:30PM**

The Regular Meeting of the West Baton Rouge Parish Council was held on Thursday, August 22, 2013 and called to order. Council Chairman Gary Spillman requested that all electronic devices be silenced and recognized Sharon Zito, who led everyone in the pledge of allegiance.

Roll-Call Pro System recorded the following members being present:

Messrs. Randal “Randy” Mouch, Chris “Fish” Kershaw, Ms. Naomi Fair, Mr. Ricky Loupe, Ms. Charlene Gordon, Messrs. Phil Porto, Jr., Gary M. Spillman, Barry Huggins, Edward G. “Bob” Robertson

Absent: None

Parish President Riley Berthelot, Jr. was also present.

Amendments to the agenda and public comments were requested at this time and there were none.

Ms. Gordon was recognized under item 6 (communications with council members and/or elected or appointed officials) and expressed thanks to Parish President and Recreation & Parks Director for installation of nice-looking sign at Williams & Lee Park.

Mr. Berthelot was recognized and reviewed the budget schedule for the year 2014 as prepared by the Finance Director, who could not attend meeting tonight. Mr. Berthelot confirmed compliance with Home Rule Charter.

A motion was made by Mr. Barry Huggins, seconded by Mr. Ricky Loupe to approve the budget schedule for the year 2014 as presented. Said budget schedule appears elsewhere in these minutes.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the motion was unanimously adopted.

2014 BUDGET SCHEDULE

AUGUST 22, 2013	THURSDAY	COUNCIL APPROVES SCHEDULE
SEPTEMBER 2, 2013	MONDAY	BUDGET PROCESS BEGINS
OCTOBER 9, 2013	WEDNESDAY	ALL BUDGETS DUE IN COUNCIL
OCTOBER 10 & 17, 2013	THURSDAY	PUBLICATION OF ALL SPECIAL BUDGETS
OCTOBER 21, 2013	MONDAY	6:00 PM SPECIAL MEETING BY CALL FOR PUBLIC HEARING
OCTOBER 22, 2013	TUESDAY	6:00 PM SPECIAL MEETING BY CALL FOR PUBLIC HEARING
OCTOBER 23, 2013 THROUGH OCTOBER 24, 2013	WEDNESDAY	DEPARTMENTS MAKE CHANGES TO PROPOSE PRIOR TO PUBLIC HEARINGS
NOVEMBER 14, 2013	THURSDAY	6:30 PUBLIC HEARING
NOVEMBER 14, 2013	THURSDAY	IMMEDIATELY FOLLOWING PUBLIC HEARING SPECIAL MEETING ADOPTION OF 2014 BUDGET

NOTE: ALL MEETINGS WILL BE HELD AT 6:30 PM EXCEPT THE OCTOBER 21st & 22nd WHICH WILL BE AT 6:00 PM.

Mr. Berthelot stated Council approval was required in compliance with Home Rule Charter for appointment of outside legal counsel on special issues. Mr. Berthelot confirmed attorney Jill Craft appointed to handle legal issues dealing with personnel matters, and attorney Dan Garrett appointed to handle fire district consolidations, and budgeted under professional & legal fees line-item.

A motion was made by Mr. Chris Kershaw, seconded by Mr. Ricky Loupe to approve the appointment of the following outside legal counsel dealing with stated issues as recommended by administration:

- Attorney Jill Craft – personnel matters;
- Attorney Dan Garrett – fire district consolidations.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the motion was unanimously adopted.

Riley Berthelot, Jr. was recognized under Parish President’s Report regarding the following: Provided additional information on recent meetings with State Fire Marshal & Civil Service Board as well as upcoming meetings scheduled with Fire Rating Board and Fire Sub-Districts;

Notified of Chamber of Commerce Membership Luncheon Meeting scheduled for Wednesday, August 28th from 11:30 until 1:00 featuring DOTD I-10/La 1 Connector video; Provided report on sales tax revenues and building permits.

Discussion held on DOTD response timeline on connector request in connection with Hooper Road Extension project. Mr. Berthelot confirmed Bodie White and legislative delegation invited to attend upcoming Chamber meeting.

Gary Spillman was recognized under Council Chairman's Report and made the following statement for the record: "I only have one thing to say. Basically Pee Wee & I had met with some people yesterday and I want to make sure that this gets on the record and it gets cleared up – that myself, Gary Spillman, will not be the fire chief of West Baton Rouge Parish. I will not be the fire chief of West Baton Rouge Parish and I don't want to be the fire chief of West Baton Rouge Parish. But I do want to give all the help I can possibly give to the fire departments to make West Baton Rouge Parish fire department be one of the best. So please get that cleared that I will not be the fire chief of West Baton Rouge Parish."

The Council Clerk read by title into the record the below proposed ordinances being introduced by title and publicized by title, and considered for adoption following public hearing at the meeting of September 12, 2013 at 6:30PM in the Council Meeting Room, 880 North Alexander Avenue, Port Allen, La.:

Amending Code of Ordinances to abandon the following summary of utility and drainage servitudes of Avery Lakes Subdivision Phase 1 no longer needed for public purpose as fully described in said document – 95' across the rear of Lot 1 thru 32;

Amending Code of Ordinances to abandon the following summary of utility and drainage servitudes of the southernmost 100' of the remaining 91.936 Acres of Westover Planting Co., Ltd owned by Keith and Ronada Morris no longer needed for public purpose as fully described in said document – 100' across the southernmost 100' of property belonging to Keith & Ronada Morris.

Public Works Director Kevin Durbin was recognized under item 15 (consider planning & zoning commission meeting minutes, subdivision plats, condemnations and/or variances, and matters related thereto) and presented the variance request of Alice and Roy James for third residence at 1164 Freeman Lane, Port Allen, La. confirming 6,800 square feet short of the total area required. Roy & Alice James were recognized and made presentation on request confirming survey map total square footage as 25,463 and lot dimensions as 264.14 x 96.1 (including right-of-way) totaling 25,394 (short by 3,400 square feet). Discussion held on improvements to property, mobile home's non-compliance with the Manufactured Housing Construction & Safety Standards, square footage calculation discrepancies, number of variances required, drainage servitude, setbacks, homestead exemption, and clarifying mobile home placement sketch.

A motion was made by Mr. Phil Porto, Jr., seconded by Ms. Naomi Fair to defer action until 9/12/13 on variance request of Alice & Roy James, 1164 Freeman Lane, Port Allen, La. in order to obtain mobile home placement sketch and clarify variances required for third residence on property in accordance with site development regulations on minimum lot area.

Roll-Call Pro System recorded the votes on the motion as follows:

YEAS: 9 (Messrs. Mouch, Kershaw, Ms. Fair, Mr. Loupe, Ms. Gordon, Messrs. Porto, Spillman, Huggins, Robertson)

NAYS: 0 (None)

As a result the motion was unanimously adopted.

Mr. Berthelot clarified code was strengthened including stringent wind-ratings on mobile homes following recent hurricanes due to damages sustained.

At this time under Correspondence Report the Council Clerk reminded members of the Police Jury Association of Louisiana Region III meeting scheduled for Thursday, September 5, 2013 hosted by St. Marin Parish at Pat's Atchafalaya Club, Henderson, La.

A motion was made by Mr. Phil Porto, Jr. and adopted by acclamation to reappoint Barry Wilkinson to the Board of Adjustments (Zoning) for another five year term commencing September 24, 2013, based on Mr. Wilkinson's confirming his desire to continue to serve in this capacity.

There being no further business, a motion to adjourn was made by Mr. Randal Mouch at 7:15PM and adopted by acclamation. At this time Mr. Spillman requested that members receive reminder prior to 9/5/13 Police Jury Association of Louisiana Region III meeting.

Gary M. Spillman, Council Chairman

Sharon Zito, Council Clerk